



GENERAL RULES SPECIFICATIONS

Freshmark Add-On GMP V1.0

VALID FROM: 1 March 2015

OBLIGATORY FROM: 1 March 2015

TABLE 1: GENERAL BACKGROUND INFORMATION

Name and Version of the Add-on	Freshmark Add-On GMP V1.0
Scope:	Fruit and Vegetables: For all suppliers doing pre-packing of products into punnets, bags and other Freshmark branded products; processing excluded.
Scheme ID:	ID 155
Application in country(ies):	South Africa
Add-on Observers:	Only Program Owner to observe
The applicable Add-on Control Points and Compliance Criteria (CPCC) name and version:	Freshmark Add-On GMP V1.0

TABLE 2: GENERAL RULES SPECIFICATIONS

Clause	Add-on General Rule	Requirements
3. APPLICATION OPTIONS		
Preconditions:		
3.1 Option 1 - Individual Producer		Option 1 possible, letter of conformance to the individual legal entity.
3.1.1	Option 1 - Multisite without Implementation of a QMS	Option 1 without QMS possible; all sites must be inspected and pass before letter of conformance can be issued to the individual legal entity.
3.1.2	Option 1 - Multisite with Implementation of a QMS	Option 1 with QMS possible; sample of sites must be inspected, letter of conformance to the individual legal entity.
3.2 Option 2 - Producer Group		Option 2 possible, letter of conformance per group with annex with information of group members.
4. REGISTRATION PROCESS		
4.1 Certification Bodies / Farm Assurer		
a)	The applicant shall register with an approved Certification Body or GLOBALG.A.P. licensed Farm Assurer.	Only GLOBALG.A.P. finally approved Certification Bodies are allowed.
c)	Information on approved CBs or licensed Farm Assurers are available for every add-on and published on the GLOBALG.A.P. website if requested by the program owner.	Approved CBs (Finally Approved) are listed on the website http://www.globalgap.org/uk_en/what-we-do/the-gg-system/certification/Approved-CBs/

Clause	Add-on General Rule	Requirements
4.2 Registration		
d)	The duration of the service contract is set between the CB/Farm Assurer and the producer.	The service contract between the CB and the producer will be renewed on an annual basis. CBs will register the producers in the GLOBALG.A.P. Database and be responsible for the inspections. Farm Assurers will act as consultants and trainers and contracts will be independent from GLOBALG.A.P.
5. ASSESSMENT PROCESS		
5.1 Self Assessment		
a)	Self-assessments are required in case the specific add-on includes this requirement in the Control Points and Compliance Criteria.	Annual self-assessments are required as per CPCC
5.2 Second or Third Party Inspections		
a)	A second (an appointed organization) or 3rd party (an independent Certification Body) shall conduct the Add-on inspections and this shall be defined in the Add-on General Rules Specifications.	Only 3rd party inspections are allowed.
b)	The inspections shall only be done by the following parties as approved:	

Clause	Add-on General Rule	Requirements
i)	CB inspectors or auditors that are already approved to conduct inspections for accredited standards such as GLOBALG.A.P. IFA, or schemes successfully benchmarked to the specific subcope.	Yes
ii)	Inspectors or auditors from GLOBALG.A.P. approved CBs conducting inspections against non-accredited standards, or	No
iii)	Licensed Farm Assurers that have approval for assessing the specific add-on	No
5.2.1 Option 1 – Individual Producer (without QMS)		
a)	Producer receives an annual inspection.	Yes
b)	The duration of inspections will be part of agreement with the CB or Farm Assurers.	CB will determine the duration of the inspections.
c)	The timing will be clarified:	During packing annually
5.2.2 Option 1- Individual Producer with a QMS and Option 2 - Group		
a)	The QMS and the producers must be inspected/audited.	Yes

Clause	Add-on General Rule	Requirements
b)	The CB or Farm Assurer does not inspect all producers, but just a sample. It is not the responsibility of the CB or the Farm Assurer to determine the compliance of each producer (this responsibility rests with the applicant). The CB must assess whether the applicant's internal controls are appropriate.	Refer to the GLOBALG.A.P. General Regulations Part I, 5.2 for auditing of packhouses of groups and multisite operations.
c)	The duration of inspections will be clarified:	CB will determine the duration of the assessments.
d)	The sampling method, frequency, timing will be clarified:	See GLOBALG.A.P. General Regulations Part I, 5.2.
5.3 Unannounced Surveillance Inspections		
a)	It is possible that a specific add-on program requires that producers receive unannounced surveillance inspections.	This Add-on must also be inspected when the producer receives a GLOBALG.A.P. unannounced inspection.
b)	b) If it is a requirement, 10% of the Add-on producers or groups of a CB/Farm Assurer shall be assessed annually, unless stated otherwise in the Add-on General Rules Specifications.	N/A
c)	The inspection shall be announced no longer than 48 hours in advance.	N/A

Clause	Add-on General Rule	Requirements
6. APPROVAL PROCESS		
6.1 Requirements to achieve and maintain Add-on conformance		
a)	The CPCC of the-Add-on program program may consist of different levels; e.g. Knock-out points, Major Musts, Minor Musts or Recommendations or may have a scoring system.	The Freshmark Add-On program has only Major Must Requirements
b)	For each Add-on program, the conformance rules based on the constitution of the CPCC and will be stipulated:	Compliance score of 95% to pass successfully.
c)	The compliance percentage shall be calculated taking into account all the control points applicable to each site and product.	Yes
d)	In all cases, after an inspection, the calculation to show compliance (or non-compliance) must be available.	Yes
6.2 Sanctions		
c)	Outstanding non-conformances identified during the first inspection shall be closed within the timeframe agreed with the program owner.	Non-conformances must be closed before the Letter of Conformance will be issued. For the first inspection a period of 3 months corrective action period will be allowed. For subsequent inspections, a corrective period of 28 calendar days will be allowed. Important to note that in some cases, the producer will already comply to the minimum requirements without any corrective actions.

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6.5 Letter of Conformance and Inspection Cycle		Inspection must take place every 12 months during packing. The producer will receive a Letter of Conformance when he complies with the requirements of the Freshmark Add-On.
6.6 Certification Integrity Program (CIPRO)		
a)	The possibility of adding CIPRO to the Add-on program shall be clarified	CIPRO does not currently form part of this Freshmark Add-On program.
7. CERTIFICATION BODY AND FARM ASSURE REGISTRATION RULES FOR THE ADD-ON PROGRAM		
Annex I.1 Rules for use of the GLOBALG.A.P. Add-on trademark and logo.	Own Add-on logo (if applicable)	N/A
Annex III: Data Access Rights	In case of a different data release level as defined in the Annex III.	Data release according to Data Access Rights. The same data access rules apply as for localg.a.p. South Africa F&V.
Inspector/Farm Assurer Qualifications	In case of other requirements as indicated in IFA GR Part III Annex III.1 and Farm Assurer Application Document.	Inspectors working with GLOBALG.A.P. approved CBs. Inspectors to be final approved for GLOBALG.A.P. IFA Fruit and Vegetables. To be conducted by GLOBALG.A.P. finally approved Certification Bodies as listed on GLOBALG.A.P. website.
Fees	Any additional fees that may apply for the different Add-ons.	An Option 1 producer will pay 80 EUR per Freshmark Add-On (assessment fee). In the case of Option 2 the Producer Group will pay 1 EUR PLUS 10 EUR per producer group member (assessment fee). For standard fees please see the GLOBALG.A.P. fee table.
Any additional rule/requirement not mentioned in this document:		No additional rules at this point.