GLOBALG.A.P. General Regulations Specifications for AH-DLL GROW

(Based on GLOBALG.A.P. General Regulations Version 6)

ENGLISH VERSION 3.1_JUL23

OBLIGATORY FROM: 1 JANUARY 2024

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1   INTRODUCTION

GLOBALG.A.P. general regulations specifications for add-ons create the framework within which a producer or producer group can comply with the add-ons' principles and criteria (P&Cs) in addition to compliance with a GLOBALG.A.P. standard. These add-ons are voluntary and mostly customer-driven. Each add-on has its own specific P&Cs that makes it different and customized. The results of the add-on audit do not affect the audit report of the base standard.

The basis for this document is the latest GLOBALG.A.P. general regulations (rules for individual producers, rules for producer groups and multisite producers with a quality management system (QMS), and rules for plants scope), which should be consulted while reading these GLOBALG.A.P. general regulations specifications.

2   GENERAL INFORMATION FOR THIS ADD-ON

Name and version of the add-on:	AH-DLL GROW v3.1
Common name (if applicable):	GROW
Scope:	Plants
Scheme ID:	334
Application in country/countries:	Countries where producers are located that supply Albert Heijn-Delhaize (AH-DLL) directly or that supply AH-DLL via a supplier
Add-on observers:	Albert Heijn, Delhaize, Bakker CI, Vezet, Nedato, Agrico, Vogelaar Vredehof, Agarica, Banken, Oakfield, Tuinderij Vers.
Combinable with the following base standard(s):	☒ IFA v6 Smart for fruit and vegetables ☒ IFA v6 GFS for fruit and vegetables ☐ IFA v6 Smart for flowers and ornamentals ☐ IFA v6 Smart for aquaculture (all products unless finfish are specified) ☐ IFA v6 GFS for aquaculture (all products unless finfish are specified) ☐ Other, please specify:
List of normative documents:	GLOBALG.A.P. general regulations specifications for AH-DLL GROW v3.1 AH-DLL GROW checklist (including modules and forms) AH-DLL GROW annex

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3 ROLES RELATED TO THIS ADD-ON

The following stakeholders have a role in the rollout of the add-on and are defined as follows:

Producer:

Farmer/Grower that supplies their crops directly to AH-DLL or to a supplier that in turn supplies AH-DLL.

Supplier:

Entity that supplies crops (fruit and vegetables) to AH-DLL and has several producers that also grow the crops for them (i.e., for the supplier) and/or that are connected to them (i.e., to the supplier).

Service provider:

Company (e.g., processor, distributor, packer) that sources on behalf of AH-DLL, ensuring a supply of safe, high-quality crops to the retail customer or the company that has been contracted to supply main product lines to that retail customer. This includes companies such as Bakker CI, Vezet, Nedato, Agrico, Vogelaar Vredehof, Agarica, Banken, Oakfield, and Tuinderij Vers.

4   GLOBALG.A.P. GENERAL REGULATIONS SPECIFICATIONS

Section (Numbering of sections 3 to 7 is based on the GLOBALG.A.P. general regulations.)	**GLOBALG.A.P. general regulations specifications for the GROW add-on**
3 CERTIFICATION OPTIONS	
Preconditions: only applicable to producers that supply fruit and vegetable crops to AH-DLL on a global scale	
It is possible to implement and conduct audits against the add-on for the following options (pick all applicable options): ☒ Option 1 – individual producer ☐ Option 3 – individual producer (☐ benchmarked scheme, ☐ benchmarked checklist) ☒ Option 1 – individual multisite producer with QMS ☐ Option 3 – individual multisite producer with QMS (☐ benchmarked scheme, ☐ benchmarked checklist) ☒ Option 2 – producer group ☐ Option 4 – producer group (☐ benchmarked scheme, ☐ benchmarked checklist)	
5 REGISTRATION WITH THE CERTIFICATION BODY	
5.2 Registration process	
5.2.1 General	
Choice of certification body (CB)	☒ A finally approved CB for the base standard and/or add-on ☐ A provisionally approved CB for the base standard and/or add-on ☐ A verification body (VB) approved for the base standard and/or add-on The chosen CB: ☒ Shall be the same CB that conducted the audit against the base standard ☐ Does *not* need to be the same CB that conducted the audit against the base standard A list of GLOBALG.A.P. approved CBs (and VBs, if applicable) is available on the GLOBALG.A.P. website. Customize the search for CBs by selecting the region, country, and scope. Additional info: N/A

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Section (Numbering of sections 3 to 7 is based on the GLOBALG.A.P. general regulations.)	GLOBALG.A.P. general regulations specifications for the GROW add-on
Duration of the service contract	The duration of the service contract is agreed between the CB and the producer. The contract between the CB and the producer is *independent* of the contract between FoodPLUS GmbH and the owner of the add-on. The CB shall include this add-on as part of the GLOBALG.A.P. sublicense and certification agreement that is signed between the CB and the producer.
Registering parts of the products as originating from GLOBALG.A.P. certified production processes (parallel ownership = PO)	☒ PO is possible.* ☐ PO is not possible. PO is possible under IFA, but the GROW add-on shall cover the crops originating from IFA certified production processes only. PO cannot be further applied under the GROW add-on for Option 1 individual producers and Option 1 multisite producers with/without QMS. PO can apply for Option 2 producer groups. *For additional registration requirements, see "GLOBALG.A.P. general regulations – Rules for parallel ownership."
Additional requirements regarding the registration process	The producer shall be requested by the specific AH-DLL service provider (directly or via supplier) to implement the GROW add-on. The service provider shall (directly or via supplier) provide the producer with the complete GROW add-on documentation package (via email or through an applicable app). The producer shall be formally informed about the GROW add-on before they can register with the CB. Sufficient evidence that shall be supplied to the CB during registration includes a service provider's written request for the GROW add-on. This request shall be submitted as copy of a current email or any form of documented evidence as received from the service provider.

6 AUDIT PROCESS – INDIVIDUAL PRODUCERS (OPTION 1 or OPTION 3)

6.1 Self-assessment

General	Self-assessments are: ☒ Required against all the principles and criteria, and follow all the rules in the GLOBALG.A.P. general regulations ☐ Not required Additional info: For Option 1 individual multisite producers without QMS: The producer shall conduct a self-assessment against all the applicable P&Cs of the GROW add-on.

Section (Numbering of sections 3 to 7 is based on the GLOBALG.A.P. general regulations.)	**GLOBALG.A.P. general regulations specifications for the GROW add-on**
	The producer shall consider the latest version of the GROW annex to determine which modules of the GROW checklist are applicable, and complete the self-assessment accordingly during a time when the majority of the processes covered as part of the GROW checklist can be observed. Evidence of this self-assessment shall be available at the time of the CB audit.

6.2 CB audits

Announced CB audits	☒ Annual ☐ Other; please specify: Additional info: N/A
Unannounced CB audits	☒ Together with the audit against the base standard, as per the GLOBALG.A.P. general regulations ☐ Other; please specify: Additional info: Depending which base standard (e.g., IFA Smart or IFA GFS) the add-on will be conducted with, the GROW add-on shall follow the exact requirements regarding unannounced CB audits as per the applicable GLOBALG.A.P. general regulations of the base standard (GFS or Smart edition). No shortened checklist for this add-on shall be used during unannounced CB audits.
Off-site and on-site stages	☒ Splitting the CB audits against the add-on is possible, as per the GLOBALG.A.P. general regulations. ☐ Splitting the CB audit of the add-on is *not* possible and the audit shall be conducted on site only. Additional info: N/A
Remote CB audits	☒ Possible together with the CB audit against the base standard, as per the GLOBALG.A.P. Full Remote audit procedure ☐ Not allowed Additional info: Not possible in the case of IFA GFS.
CB audit duration	The duration of the CB audit against the add-on depends on the size of the farm and the complexity of the production activities and will be in the range of approximately 30 minutes in addition to the IFA CB audit.
CB audit timing	☒ Together with the CB audit against the base standard, as per the GLOBALG.A.P. general regulations

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	☐ Other; please specify:

6.3 Initial and subsequent CB audits

☒ The same as in GLOBALG.A.P. general regulations

☐ Other; please specify:

Additional info: In the case of the initial/first CB audit of a production process (already certified against IFA v6) against the GROW add-on, this add-on can be added mid-cycle. However, in such a case, harvest or the relevant agronomic activities shall be observed. The production process shall always be fully audited against IFA v6 together with this add-on. The GROW add-on audit cycle shall always correspond with the IFA certification cycle.

During subsequent CB audits against the GROW add-on, the audit against this add-on shall be conducted during the annual recertification audit against the IFA standard.

6 AUDIT PROCESS – PRODUCER GROUPS (OPTION 2 OR OPTION 4) OR INDIVIDUAL MULTISITE PRODUCERS WITH QMS (OPTION 1 OR OPTION 3)
☐ *N/A for producer groups or individual multisite producers with QMS*

6.1 Internal audits

General	Internal audits are:
	☒ Required against all the principles and criteria and follow all the rules in the GLOBALG.A.P. general regulations
	☐ Required but follow different rules than the GLOBALG.A.P. general regulations:
	☐ Not required
	Additional info: For Option 2 producer groups and Option 1 individual multisite producers with QMS:
	Internal farm audits of 100% of the producer group members (that supply AH-DLL and need to be audited against the GROW add-on) shall be conducted annually, at a time when a majority of the processes as covered by the GROW checklist can be observed. Additionally, an internal farm audit shall be conducted before a new producer group member, that supplies AH-DLL, can be added to the producer group.
Internal QMS auditor requirements	☒ As per the GLOBALG.A.P. general regulations
	☐ Additional qualifications:
Internal farm auditor requirements	☒ As per the GLOBALG.A.P. general regulations
	☐ Additional qualifications:

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6.2 CB audits	
Announced CB QMS audits	☒ Annual, as per the GLOBALG.A.P. general regulations, together with the CB audit against the base standard ☐ Other; please specify: Additional info: GROW requirements shall also be addressed at QMS level.
Unannounced CB QMS audits	☒ Recertification audit together with the CB audit against the base standard, as per the GLOBALG.A.P. general regulations ☐ Other; please specify: Additional info: In the case of an unannounced CB QMS audit, the GROW add-on requirements as covered under the section relating to QMSs shall also be considered and included.
CB farm audits	☒ Together with the audit against the base standard, as per the GLOBALG.A.P. general regulations ☐ Specific rules that are different from the GLOBALG.A.P. general regulations, please specify: Additional info: It is, however, important that the sample is representative of the producer group members/production sites that implement the GROW add-on. If a producer group member/production site that has implemented the GROW add-on is chosen as part of the random sample for an IFA farm audit, the CB shall also conduct an audit against the GROW add-on. There is no shortened checklist available for the GROW add-on.
Off-site and on-site stages	☒ Splitting the CB QMS audit against the add-on is possible, as per the GLOBALG.A.P. general regulations. ☐ Splitting the CB QMS audit of the add-on is *not* possible, and the audit shall be conducted on site only. Additional info: N/A
Remote CB audits	☒ Possible together with the CB audit against the base standard, as per the GLOBALG.A.P. Full Remote audit procedure ☐ Not allowed Additional info: N/A
CB farm and QMS audit duration	The duration of the CB audit against the add-on depends on the size of the farm and the complexity of production activities and

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	will be in the range of approximately: 30 minutes per producer group member/production site, in addition to the IFA CB audit.
CB audit timing	☒ Together with the audit against the base standard, as per the GLOBALG.A.P. general regulations ☐ Other; please specify:

6.3 Initial and subsequent CB audits

☒ The same as in the GLOBALG.A.P. general regulations

☐ Other, please specify:

Additional info: In the case of the initial/first CB audit of an Option 2 producer group or Option 1 multisite producer with QMS (already certified against IFA v6) against the GROW add-on, this add-on can be added mid-cycle. However, in such a case, harvest or the relevant agronomic activities shall be observed.

The producer group/multisite producer with QMS shall be fully audited against the IFA standard together with this add-on. This can then be done during the CB surveillance audit. It is important that during this CB surveillance audit, the square root of the total number of producer group members that supply AH-DLL shall be calculated, and not only 50%. Those producer group members that do not supply AH-DLL shall also be representative as part of the sample. The GROW add-on audit cycle shall always correspond with the IFA certification cycle.

During subsequent CB audits against the GROW add-on, this add-on shall be considered as part of the sampling during the annual recertification audit against the IFA standard.

7 CERTIFICATION PROCESS

7.1 Requirements for achieving GLOBALG.A.P. certification

7.1.1 Certification rules

Compliance system	☐ Major Musts, Minor Musts, and Recommendations ☒ Other; please specify: All principles and criteria in the GROW checklist are Major Musts, except some principles and criteria in GROW module 2 which are Recommendations. Scoring is done for each module. No scoring applies to the GROW forms. Forms are only completed if the latest version of the GROW annex states "YES" for module X for that specific crop. The intention of the GROW forms is to supply more information in terms of the applicable risk that may occur during the production of a specific crop. Additional info: N/A

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Section (Numbering of sections 3 to 7 is based on the GLOBALG.A.P. general regulations.)	**GLOBALG.A.P. general regulations specifications for the GROW add-on**
7.1.2 Minor Must compliance calculation	
Compliance levels for CB farm audits	☐ 100% compliance with Major Musts, 95% Minor Musts, and Recommendations ☒ Other; please specify: For a producer to comply with a GROW module, 100% compliance with the Major Musts of each module is required. If a producer complies with all modules, the producer is given the status "compliant" for each module and "conforming" for the GROW add-on overall. If a producer complies with only one module, the producer is considered "compliant" with that one module, but "not compliant" with the other modules, and the overall status will be listed as "improvements needed." If a producer does not comply with any modules, the producer is considered "not compliant" with each module and overall as "not conforming" with the GROW add-on. In terms of producer groups/multisite producers with QMS, the consolidated results of the sampled producer group members/production sites are considered, taking into account the producer group member/production site with the lowest scoring. If each sampled producer group member/production site fails a different module, meaning that each module is failed by one or more of the sampled producer group members/production sites, it will affect the consolidated results of the whole producer group/multisite producer with QMS, meaning the producer group/multisite producer with QMS does not conform to the GROW add-on. The overall status "conforming," "improvements needed," or "not conforming" shall also be listed in the GLOBALG.A.P. IT systems.
Compliance levels for CB QMS audits (if applicable)	☒ 100% compliance with the QMS requirements, as per the GLOBALG.A.P. general regulations ☐ Other; please specify: ☐ Not applicable if a QMS is not implemented
7.1.3. Decision (whether or not to issue a letter of conformance)	

☒ The same as in the GLOBALG.A.P. general regulations regarding decision-making and audit report

☐ Different rules regarding decision making and audit report, please specify:

☒ The same person that reviews the report may make the certification decision.

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☐ The same person that reviews the report *shall not* take the certification decision.

Additional info: N/A

7.2 Letter of conformance

Instead of a certificate, the individual producer or producer group receives a letter of conformance. See Annex II of this document.

Additional info: A letter of conformance is issued for only those GROW modules the individual producer or producer group complies with. The letter of conformance will be generated via the GLOBALG.A.P. IT systems.

The validity of this letter of conformance is 12 months. When the add-on is added mid-cycle, the validity/date of the letter of conformance shall be adjusted to match the IFA cycle.

7.3 Letter of conformance validity extension

☒ Together with the base standard, as per the GLOBALG.A.P. general regulations

☐ No extension allowed

7.4.3 Sanctions

Corrective action following initial CB audit	☐ Rules for closing non-conformances follow the GLOBALG.A.P. general regulations. ☒ Different rules apply, please specify: The producer does not have to send any evidence of corrective actions to the CB after the audit, as the results shall reflect the status at the time of the CB audit. The service provider will consult directly with the producers. Additional info: N/A
Corrective actions following subsequent CB audits	☐ Non-conformances need to be closed within 28 calendar days, as per the GLOBALG.A.P. general regulations. ☐ Non-conformances need to be closed within _____ calendar days. ☒ It is not necessary to implement corrective action within a certain period of time. Additional info: The producer does not have to send any evidence of corrective actions to the CB after the audit, as the results shall reflect the status at the time of the CB audit. The service provider will consult directly with the producers.

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CB REQUIREMENTS	
General	☒ The CB approval process is the same as for any other add-on. ☐ The CB approval process is different, please specify:
CB auditor approval	☒ Auditors from GLOBALG.A.P. approved CBs that are already approved to conduct audits against accredited standards such as IFA, or schemes successfully benchmarked to the specific product category ☐ Auditors from GLOBALG.A.P. approved CBs that already conduct audits against not accredited standards ☐ VBs that are approved to conduct audits against this add-on Additional info: N/A
CB auditor qualifications	If other requirements as indicated in the GLOBALG.A.P. general regulations – Rules for certification bodies apply, please specify: In addition to the IFA plants CB auditor qualifications, CB auditors need training in order to be able to conduct audits against the GROW add-on. GLOBALG.A.P. CB trainings are offered online for the inhouse trainer (IHT) of the CBs and designed to raise awareness about the purpose of this add-on and how to correctly interpret the requirements. 1. New CBs – IHT training requirements: a) The CB's IHT is trained by the GLOBALG.A.P. Secretariat. b) The IHT shall successfully pass the online test after attending the GROW IHT training as offered by the GLOBALG.A.P. Secretariat. c) The IHT trains the relevant CB auditors against this add-on. This process also applies to new CB auditors that need to be approved for the GROW add-on. d) The CB auditors complete and pass the online test as offered in the applicable GLOBALG.A.P. IT systems. e) The CB starts to audit producers against this add-on. 2. CB auditors previously approved for the GROW add-on v3.0: All CB auditors already approved for the GROW add-on v3.0 shall successfully complete and pass an online test. This online test shall be conducted within one month of when it becomes available in the GLOBALG.A.P. IT systems in the applicable working language of the CB auditor. Online test:

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	Failing the test twice requires that the CB auditor retake the test proctored. Failing the third test attempt requires that the CB auditor attend an GROW IHT training and pass the respective test. CB training fees: IHT online training fees: €125 per online training (0.5 training day). No additional costs for the online test for auditors that will conduct audits against this add-on.
CERTIFICATION INTEGRITY PROGRAM	
The possibility of adding the Certification Integrity Program (CIPRO) to the add-on shall be clarified	☐ Yes ☒ No Additional info: CIPRO may be added to the GROW add-on in the future.
ADD-ON LOGO USE	
☒ No GROW add-on logo available ☐ A(n)　　add-on logo is available that shall be used as per the following rules:	
DATA ACCESS RULES	
Rules regarding data access	☐ GLOBALG.A.P. data access rules in its current version ☒ Additional or other data access rules, see Annex I, "Data access rules"
FEES	
Add-on fees	GLOBALG.A.P. system participation fees for this add-on shall be charged in addition to the base standard fees (see the GLOBALG.A.P. fee table). The producer shall not pay any fees directly to the supplier or service provider. Fees are payable to the CBs only. Add-on fees for producers, depending on the applicable scope: ☒ Per producer Option 1 or 3 – €30 per producer Option 2 or 4 (or Option 1 or 3 with QMS) – €250 per producer group or producer with QMS + €5 per producer group member or production site ☐ Flat fee; please specify:

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ADDITIONAL RULES	
Any additional rule(s)/requirement(s)	1) Modules: The GROW add-on consists of five GROW modules, which shall be implemented only if the GROW annex states "YES" for the specific module for that specific crop. The modules are as follows: • Module 1: Residue monitoring • Module 2: General hygiene check • Module 3: Product hygiene • Module 4: Handling hygiene • Module 5: Foreign bodies/substances 2) Forms: Some modules are supplemented by a GROW form that includes additional requirements as part of the audit against the GROW add-on. No scoring shall be done against these forms. However, the information given as part of these forms is required by the service provider. 3) GROW annex: This document is generated and updated as needed. The purpose of this document is that the producer knows which modules apply to which crops they supply to AH-DLL. The CB auditor shall also consider this annex to confirm that the producer used the latest version on the day the self-assessment/internal audit was conducted and that all required crops were considered when a specific GROW module was checked. If a specific crop is not covered as part of this annex, please contact the GLOBALG.A.P. Secretariat. 4) GROW checklist: The full GROW checklist (with the summary and conclusion sheet) shall be uploaded to the relevant GLOBALG.A.P. IT systems. 5) PHU with GFSI-recognized scheme certification: If product handling takes place in a PHU that is already certified against a GFSI-recognized scheme, the GROW add-on requirements applicable to the PHU shall still be audited and the GROW checklist completed accordingly.

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ANNEX I   DATA ACCESS RULES

1   INTRODUCTION

These are the data access rules as set for the GROW add-on.

☐ This is a public solution and therefore visible to the public.

☒ This is a private solution and is not visible to the public.

2   ADD-ON DATA/ADD-ON VISIBILITY

	Data access groups			
	GLOBALG.A. P. Secretariat	CB	GROW observer	Public
Add-on	x	x	x	

"x" indicates that this data is visible to users assigned to the respective data access group (made available either by the GLOBALG.A.P. Secretariat itself or by one of its data partners).

3   COMPANY (PRODUCER/OPERATION) DATA

	Data access groups		
	GLOBALG.A.P. Secretariat	CB	GROW add-on observer
Company (producer/operation)			
Company name	x	x	x[10]
Company address[1]	x	x	x[10]
Company city	x	x	x[10]
Company country	x	x	x
Company contact information[2]	x	x	
Company website (if available)	x	x	
Current GLOBALG.A.P. identification number (GGN/GLN/CoC Number/PHA-N)[3]	x	x	x
Previous GLOBALG.A.P. identification number	x	x	x
Legal registration per country[4]	x	x	
Location[5]	x	x	x
CB registration number[6]	x	x	x
Contact person (responsible for legal entity)			
Contact name[7]	x	x	
Contact information[2]	x	x	

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	Data access groups		
	GLOBALG.A.P. Secretariat	CB	GROW add-on observer
PHU/Production site information[8]			
Name of product handling unit (PHU)/production site	x	x	
PHU/Production site address[9]	x	x	
PHU/Production site contact information[2]	x	x	
Sub-GLN(s)	x	x	x
Location[5]	x	x	
Products per PHU/production site	x	x	

"x" indicates that this data is visible to users assigned to the respective data access group (made available either by the GLOBALG.A.P. Secretariat itself or by one of its data partners).

Notes

[1] Company address includes: street address (or information available to describe the company (producer/operation) location), postal address, postal code, and state/province

[2] Contact information includes: telephone number and email address. Mandatory for the certificate holder (Option 1 and Option 3 individual producer and Option 2 and Option 4 producer group) and voluntary for the producer group members.

[3] GGN: GLOBALG.A.P. Number, GLN: Global Location Number, CoC Number: Chain of Custody Number, PHA-N: number for PHA standard registered operations

[4] Legal registration for each country is mandatory for the certificate holder (Option 1 and Option 3 individual producer and Option 2 and Option 4 producer group) and for the producer group members.

[5] Location includes geospatial coordinate information of the physical location of the site: northern/southern latitude and eastern/western longitude in decimal format (2+5 digit format, e.g., 10.12345).

[6] Number assigned to the company (producer/operation) by the CB

[7] Contact name includes: title, first name, and last name

[8] The PHU/production site information is required for each production site registered by Option 1 and Option 3 individual producers and Option 2 and Option 4 producer group members. If the producer group member is a multisite producer, each production site shall be registered with geospatial coordinates. If the physical production site is different from the legal entity address, the production location shall be registered as a production site.

[9] PHU/Production site contact address includes: street address (or information available to describe the PHU/production site location), postal address, postal code, city, and country

[10] Data is visible for Option 1 and Option 3 individual producers. Where the standard allows group certification, data is also visible for Option 2 and Option 4 producer groups (certificate holder), but not visible by default for producer group members. Producer group member data

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is only visible to the respective data access group if access has been granted by the producer group member.

4   PRODUCT AND AUDIT DATA

	Data access groups		
	GLOBALG.A.P. Secretariat	CB	GROW add-on observer
Product	x	x	x
Product status	x	x	x
Add-on version	x	x	x
Certification option, including multisite information	x	x	x
For producer groups: number of producer group members	x	x	x
Letter of conformance validity date	x	x	x
CB	x	x	x
Letter of conformance number	x	x	
Countries of destination	x	x	x
Quantity data[1]	x	x	x
For plants: harvest included	x	x	x
For plants: product handling included	x	x	x
Module 1: residue monitoring	x	x	x
Module 2: general hygiene check	x	x	x
Module 3: product hygiene	x	x	x
Module 4: handling hygiene	x	x	x
Module 5: foreign bodies/substances	x	x	x
Audit data[2]	x	x	x
Audit result[3]	x	x	x

"x" indicates that this data is visible to users assigned to the respective data access group (made available either by the GLOBALG.A.P. Secretariat itself or by one of its data partners).

Notes

[1] Product quantity details:

For plants (IFA v6): number of harvests for covered production; number of harvests for noncovered production; total production area in ha (covered and noncovered); productive area of noncovered harvest in ha; productive area of covered harvest in ha

[2] Data includes "valid from" date of the letter of conformance and the date of the approval decision. Not applicable for CfP standard.

[3] Audit report details linked to the audit include the date of the audit, checklist, and non-conformances in conclusions and summary sheet.

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CB logo[1]

GLOBALG.A.P. identification number xxxxxxxxxxxxxxxxxx[2]

<div align="center">

AH-DLL GROW ADD-ON[3]
LETTER OF CONFORMANCE

According to the AH-DLL GROW v3.1 add-on

Option X[4]

Issued to

Producer group/individual producer
Company name, address[5]

Country of production[6]

</div>

The annex contains details of the producer group members/production sites/product handling units included in the scope of this letter of conformance.[7]

The certification body [company name] declares that the production of the products mentioned on this letter of conformance has been found to be compliant in accordance with the AH-DLL GROW add-on:

<div align="center">

AH-DLL GROW add-on version XXXX[8]

Modules[9]:

Overall result[10]:

</div>

Product[11]	Harvest included/excluded, product handling included/excluded[12]	Number of producer group members/production sites[13]

Date of CB audit[14]:

Valid from: xx/xx/xxxx[15]

Valid to: xx/xx/xxxx[16]

Authorized by[17]

_____

Date of approval decision: xx/xx/xxxx[18]

CB contact data[19]

Company name, address (incl. email)   Page 1 of 2[20]

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ANNEX for GLOBALG.A.P. identification number xxxxxxxxxxxxxxx[21]

Date of CB audit: xx/xx/xxxx[13]

Producer group members (Option 2)[22]

GLOBALG.A.P. identification number/GLN[23]	Producer group member name and address[24]	Product(s)[25]

Production sites (Option 1 individual multisite producer with QMS)[27]

Production site name and address[28]	Product(s)[26]

Product handling units (PHUs)[28]

GLOBALG.A.P. identification number/GLN[29]	PHU name and address[30]	Product(s)[25]

Notes

The letter of conformance (LoC) *shall be in English*. A second language may be added in the LoC.

1) The certification body (CB) logo shall appear on all LoCs.

2) The GLOBALG.A.P. identification number shall appear on all LoCs.

3) Name of the add-on

4) Options shall always appear on the LoC as follows:

    "Option 1 – individual producer"
    "Option 1 – individual multisite producer without QMS'"
    "Option 1 – individual multisite producer with QMS"
    "Option 2 – producer group"

5) The name of the LoC holder (legal entity) and the address. The address includes that of the legal entity and that of the production site. If these are different, and there is only one site, the site address can be included on the LoC or in the annex. For individual multisite producers (with/without QMS), the addresses of the registered production sites shall be listed in the LoC annex.

6) The country of production shall appear on all LoCs.

7) Only applicable if any of the following is true:

    a) The LoC holder is an Option 2 producer group. All producer group members shall be listed in the annex.

    b) Product handling* or packing is included in the scope of the LoC. If the address of the PHU is different, all product packing and handling unit(s) shall be listed in the annex.

    c) The LoC refers to an Option 1 individual multisite producer (with/without QMS). All production sites of the producer shall be listed in the annex.

    *Product handling definition:

    Any type of postharvest handling of products, such as storage, chemical treatment, trimming, washing, or any other handling in which a harvested product may have physical contact with other materials or substances.

8) Version of the GROW add-on

9) Applicable module the producer/producer group complies with

10) Indicate the overall level of conformance as explained in section 7.1.2 of this document.

11) The product that complies with all of the applicable requirements.

12) Indicate if harvest is included/excluded; product handling included/excluded.

13) Applicable to Option 2 producer groups/Option 1 multisite producers (with/without QMS) including the following possible options under the scope of this add-on:

    i.   For Option 2 producer groups, the item refers to the number of producer group members registered for the add-on.

    ii. For Option 1 multisite producers (with/without QMS), the item refers to the number of production sites.

14) Date the audit against the add-on was conducted

15) The LoC "valid from" date defines the beginning of an audit cycle. If the add-on is added mid-cycle initially, the validity date/period of the LoC shall be adjusted to match the base standard cycle.

16) The LoC "valid to" date is the expiry date of the LoC. If the add-on is added mid-cycle initially, the validity date/period of the LoC shall be adjusted to match the base standard cycle.

17) The first and the last name of the person who has authorized the LoC, written in block letters. This person shall sign the LoC.

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18) "Date of approval decision" shall appear on all LoCs. It is the date when the approval decision was made.

19) CB contact data (company name, address, email) shall appear on all LoCs.

20) Page numbering shall be included (Page x of y) to show the total number of pages.

21) The annex (incl. the GLOBALG.A.P. identification number of the certificate holder) shall be added, if applicable.

22) For Option 2 producer groups, all approved members of the producer group shall be listed in a table for each product.

23) All approved members of the Option 2 producer groups are different legal entities and receive a GLOBALG.A.P. identification number, which shall appear in the table. They may have an own GLN instead of the GLOBALG.A.P. identification number.

24) Name and address of the approved producer group members shall be printed on the LoC.

25) Products approved per producer group member, production site, or PHU

26) For Option 1 multisite producers (with/without QMS), all registered sites shall be listed.

27) The names and addresses of the production sites shall be listed.

28) Where product handling takes place, all registered PHUs shall be listed.

29) If the PHU has its own GLOBALG.A.P. identification number /GLN, it shall be listed.

30) The names and addresses of the PHUs shall be listed, unless the address is the same as that of the production site.

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VERSION/EDITION UPDATE REGISTER

New document	Replaced document	Date of publication	Description of modifications
230727_AH-DLL_GROW_GR_specs_v3_1_Jul23_en	200710_AH-DLL_GROW_add-on_rules_specs_v3_0_en	27 July 2023	Specifications adapted to new add-on template Specifications aligned with GLOBALG.A.P. general regulations v6 General improved wording for added clarification and a clearer understanding of rules

If you want to receive more information on the modifications in this document, please contact the GLOBALG.A.P. Secretariat at standard_support@globalgap.org.

If the changes do not introduce new requirements to the standard, the version will remain "5.0" and an edition update shall be indicated with "5.0-x". If the changes do affect compliance with the standard, the version name will change to "5.x".

230727_AH-DLL_GROW_GR_specs_v3_1_Jul23_en

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